

Scientific fundraising manager (f/m/d)

The Chair of Biological Imaging (CBI) at the Technical University of Munich (TUM) and the Institute of Biological and Medical Imaging (IBMI) at the Helmholtz Zentrum München (HMGU) in Munich, Germany are an integrated, multi-disciplinary research structure and form the cornerstone of a rapidly expanding bioengineering ecosystem in Munich; including the Research Center TranslaTUM and the Helmholtz Pioneer Campus, which integrate bioengineering with oncology and metabolic disorders, respectively. CBI scientists develop next-generation imaging and sensing methods to measure previously inaccessible properties of living systems, hence, catalyzing breakthroughs in biology and medicine. Comprising 11 inter-disciplinary laboratories and scientists from more than 25 countries, CBI offers state-of-the-art infrastructure for innovative research and a perfect environment to accelerate your career.

Join our team and be part of our rich and dynamic research culture of enquiry and innovation. CBI researchers come from the top ranks of physics, chemistry, engineering, and biomedicine and attract significant investment from national and international sources. Our scientists serve in international societies and conferences and are recipients of a multitude of top international and German awards, including the prestigious Gottfried Wilhelm Leibniz prize and several ERC awards. In addition to scientific excellence, CBI promotes entrepreneurship, company spin-off activities, and collaborations with other top academic institutions and leading corporations in the photonics, pharmaceuticals and healthcare sectors.

To support our fundraising activities, we now seek a highly qualified and motivated **scientific fundraising manager (f/m/d)**. This position will be integral to the CBI fundraising strategy and will work closely with the Institute's Director and the CBI Head of Operations & Finances as part of the CBI science management team.

The mission:

The CBI science management team provides comprehensive administrative support to our scientists, giving them room to focus their full creative potential on developing the imaging techniques of tomorrow.

The scientific fundraising manager will specifically:

- Lead applications for third-party funding from national and international funding agencies
- Scout new funding opportunities and stay up-to-date on funding schemes and requirements
- Support developing, authoring, and compiling grant proposals together with CBI scientists
- Coordinate proposal submission and fund administration
- Support project management activities, including financial controlling and compilation of financial and scientific reports
- Work at the interface between CBI scientists and the central administrations of HMGU and TUM, external partners and national and international funding agencies

- Support applications for ethics approval of clinical studies
- Organize and participate in project meetings and workshops in Munich and abroad
- Support CBI public relations and marketing activities
- Proof-read scientific texts

Your profile:

The successful applicant must have the following:

- Ph.D. degree in natural sciences or engineering
- Extensive experience in writing texts for scientific audiences, including proposals for competitive funding
- Good understanding of the national and international research funding landscape
- Excellent ability to analyze and present complex research projects for various audiences
- Excellent command of English and German, both written and spoken
- Independent, flexible, and solution-oriented working style
- Strong organizational and management skills
- Commitment to quickly familiarize with new, interdisciplinary research projects
- Collaborative spirit and ability to work on a highly international and interdisciplinary team
- Solid IT skills (MS Office, etc.)
- Business-oriented skills or background are an advantage

Our offer:

At CBI, we strongly believe that outstanding science needs outstanding science management. For this, we rely on a strong team of experienced science managers. This is your opportunity to be part of and to advance your career in a novel, quickly expanding vocational field at the intersection of science and administration. CBI provides a highly international, multi-disciplinary environment offering excellent opportunities for professional growth. We support career development, continuing education and teaching and training opportunities.

Situated in the foothills of the Alps, Munich is consistently ranked as one of the most liveable cities in the world, with an exceptionally high quality of life. Greater Munich is also home to several world-class universities and research institutes, creating a vibrant intellectual atmosphere.

The successful applicant will initially have a 2-year contract, with the possibility of extension. Salary will commensurate with work experience and seniority (TV-L E13). As an equal opportunity and affirmative action employer, TUM explicitly encourages applications from women as well as from all others who would bring additional diversity dimensions to the university's research and teaching strategies. Preference will be given to disabled candidates with the same qualifications.

Your application:

We are looking forward to receiving your comprehensive application including your letter of motivation, CV and academic transcripts of records, preferably in English and in a single PDF file, via email to cbi.recruitment@tum.de. Please indicate “Scientific fundraising manager” in the subject line.

For any question please contact:

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